



NEVADA WOMEN'S
PHILANTHROPY
reinventing community giving

2017 Grant Application

[Nevada Women's Philanthropy \(NWP\)](#) is an all-volunteer, member-driven, pooled-fund organization that annually awards one large grant to a Las Vegas area nonprofit agency. Two finalists are determined by the Grant Screening Committee and voted upon by our full membership annually in May.

NWP will consider projects that:

- provide services to an expanded client base in alignment with agency mission
- provide a new service to the agency's client base
- are ready for implementation within one year of becoming grant recipient
- demonstrate a plan to sustain the project beyond NWP grant funds

Applicants must:

- be 501(c)3 public charities that do not discriminate or proselytize
- demonstrate a strong Southern Nevada connection (i.e., history of operation locally, a local board/representatives, local and diversified funding sources)
- have operated in Southern Nevada for a minimum of four (4) years and provide three (3) years of audited financial statements
- demonstrate the ability to financially manage a large scale grant (e.g., a minimum annual agency revenue of \$100,000)
- not be an NWP grant recipient in the past seven grant cycles or a Founders Gift recipient in the past grant cycle

This grant should:

- represent at least 30% of the proposed project (larger percentages preferred)
- impact a Southern Nevada population
- be aligned with the agency's stated mission

NWP Outreach Committee will hold a Grant Symposium to share our organizational goals and grant making process with the community on **October 6, 2016**. NWP members will be available to answer questions at the Symposium. For more information visit our website, www.nvwomensphilanthropy.org.

Completed 2017 Grant Applications are **due November 7, 2016, by 5PM (PST)** to Outreach@nvwomensphilanthropy.org. Incomplete applications that do not meet the specifications set forth will not be considered. Applications must be submitted:

- with Agency Name indicated in the document title as a PDF document
- with one-inch margins, in single-spaced, 12-point Arial font
- with numbered pages and Agency Name in footer of every page
- no longer than eight (8) pages total for the four sections - Overview (1), Base Criteria (1), Budget Summary (1-2), Narrative Response (4)



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2017 Grant Application

Please complete and submit in PDF format no later than November 7, 2016, 5PM (PST) via email to Outreach@nvwomensphilanthropy.org

SECTION I: INTRODUCTION/OVERVIEW

Organization Name: _____

Project Name: _____

Executive Director

Name:

Title:

Email:

Contact Person

Name:

Title:

Email:

Agency mailing address:

Agency physical address:

Agency Phone:

Agency Website:

Please respond to each bullet point below in one sentence:

- Agency mission:

- General description and purpose of project:

- Specific use of NWP Grant funds within project:

Agency Size and History:

*Last Fiscal Year Revenue: _____

Years Serving Southern NV: _____

*Last Fiscal Year Expense: _____

Clients Served in Last Fiscal Year: _____

***If expense exceeds revenue by more than 25%, please explain.**

Project Description (check one or more):

_____ Existing Service to Greater Client Base

_____ Provide new type of service

_____ Other (Please describe) _____

SECTION II: BASE CRITERIA

Please initial each of the following to confirm your agency is in compliance:

- _____ Agency is a 501(c)3 tax-exempt public charity operating in Southern Nevada.
- _____ Agency/project does not discriminate.*
- _____ Agency/project does not proselytize or require clients to embrace specific beliefs or traditions to receive services.*
- _____ Agency has a local board/representative and local funding sources.
- _____ Agency has operated locally for a minimum of four (4) years and will provide three (3) years of audited financial statements when requested by NWP.
- _____ Agency has minimum annual revenue of \$100,000.
- _____ Agency has not been the recipient of the NWP grant for at least seven (7) grant cycles or of the Founders Gift in the last grant cycle.
- _____ Agency has a solid and uncontroversial reputation.
- _____ The NWP grant is essential to the completion of the project and represents at least 30% of necessary project funds.
- _____ Project impacts a Southern Nevada population.
- _____ Project is in alignment with agency's stated mission.
- _____ Project will be ready for implementation within one year of being named the NWP Grant Recipient.
- _____ Project will be sustainable after NWP funds have been expended.

*If your agency may be perceived to discriminate or proselytize—for example, your organization has an evangelical origin or only serves male students—you will have an opportunity to clarify how this does not preclude you from receiving NWP funds in the Narrative Response (IV) section of the application.

SECTION III: PROJECT BUDGET SUMMARY

Please list each income source/anticipated expense associated with the **proposed project**. Use this template and expand to an additional page, if necessary. Note the following definitions:

Project Development Costs – funds needed to further develop project concept
Capital Costs – funds for building/construction/land expenses
Personnel Costs – salaries and other employee costs
Equipment and Supplies – funds for smaller purchases needed for project
Operational Costs – ongoing or repeated costs associated with project

PROJECT FUNDING	
1. Nevada Women's Philanthropy Impact Grant	\$350,000
2. Other Secured Funding Sources for Project (please list)	
3. Other Pending Funding Sources for Project (please list)	
TOTAL FUNDING for PROJECT (1+2+3):	

PROJECT EXPENSES						
	YEAR 1	YEAR 2	YEAR 3	TOTAL	% of Total	
Project Development Costs						%
Capital Costs						%
Personnel Costs						%
Equipment and Supplies						%
Operational Costs						%
TOTAL EXPENSES				(a)	100	%

USE OF NWP FUNDS						
	YEAR 1	YEAR 2	YEAR 3	TOTAL	% of Total	
Project Development Costs						%
Capital Costs						%
Personnel Costs						%
Equipment and Supplies						%
Operational Costs						%
TOTAL NWP FUNDS				(b)\$350,000	Calculate (b) / (a) **	%

**30% minimum - Larger percentages are preferred.

SECTION IV: NARRATIVE RESPONSE

Please expand on the outline below and address the following in single-space, 12-point Arial font, with one-inch margins. Bold/Underline/Caps Locked may be used to identify sections.

A. Agency Description – Please include:

1. Agency mission and history
2. Population(s) served by your agency
3. Brief description of current programs
4. Significant accomplishments
5. Major revenue sources
6. Explanation of practices if you are an agency that is potentially seen as discriminating or proselytizing
7. Other background pertinent to your agency

B. Project Description – Please detail:

1. Project purpose
2. Project's target population
 - a. Population served
 - b. Criteria for eligibility
 - c. Number to be served annually/over the course of the NWP grant
3. Documented community need for this project
4. Specific impact of this project (both economic and lives impacted)
5. Steps required before implementation
6. Hurdles to implementation
7. Project timeline
8. Project administration and operation
9. Evaluation criteria for success and measurable goals
10. Cost and plan for sustainability
11. Specific use of NWP grant funds
12. Proposed payment plan (timeline and explanation) for NWP funds
13. Other funding (secured or pending)
14. Opportunities for donor recognition