



**NEVADA WOMEN'S
PHILANTHROPY**
reinventing community giving

Grant Process Calendar by Month

- October** Outreach Committee hosts an informational Symposium for all interested non-profits. Invitation will be posted on NWP website.
- November** Grant Applications are due to the Outreach Committee (OC) via email.
- December** Grant Applications will be reviewed for NWP's base criteria. Organizations will be contacted for clarifications where necessary.
- Those projects moving forward in the grant process are informed by the OC/GSC Chairs.
- January** The GSC reviews Grant Applications and votes to move a number of applications onto the Document Packet ("Doc Pac") Phase.
- Agencies that move forward are asked to provide additional documentation on their agency and project. GSC "Doc Pac Teams" form to evaluate the documentation further.
- February** Doc Pac Teams submit additional questions to applicants, as needed. Applicants respond.
- March** GSC members vote to move a reduced number of applications onto Site Interviews. Site Interviews are conducted with remaining nonprofits agencies regarding their proposed projects.
- April** GSC selects two (2) finalists for the grant year. One alternate is also notified. Selected agencies meet with GSC chairs and sign finalist agreement documents.
- May** Agencies prepare Final Proposal Documents due to GSC chairs for distribution to NWP members. Agencies rehearse Grant Hearing presentation with GSC.
- Finalists present at the Grant Hearing for NWP members.
- NWP Members cast ballots to determine grant recipient. Votes are tallied and the selected agency is informed. The runner up receives the Founders Gift.
- September** Members and past Grant Winners attend Grant Celebration Luncheon to share progress of grant projects.